STAFF SUPPORT ACCREDITATION TEMPLATE

A GOER standard assessment document

This template is designed for GOER accreditation panellists to evaluate the 'Staff Support' standard. Please complete each section thoroughly, providing detailed comments and accurate grading.

1. Professional Development

Evaluate the institution's commitment to professional development opportunities for staff.

Criteria:

[] Budget allocation for professional development is adequate.

[] Diverse range of professional development opportunities are offered (e.g., workshops, conferences, online courses).

[] Staff are encouraged and supported to participate in professional development.

[] Professional development activities are aligned with institutional goals and staff needs.

[] There is a clear process for staff to request and access professional development funds.

[] The impact of professional development on staff performance is evaluated.

Significant Comments:

Summary:

[] Fully Complies

[] Partially Complies

[] Falls Below GOER Standard

Overall Significant Comments:

```


```

2. Wellbeing Initiatives

Assess the institution's efforts to promote staff wellbeing.

Criteria:

[] Wellbeing initiatives are in place (e.g., stress management programs, mental health support).

[] The institution demonstrates a commitment to a healthy work-life balance for staff.

[] Staff are aware of available wellbeing resources.

[] The institution actively promotes a positive and supportive work environment.

[] Feedback is gathered from staff on wellbeing needs and initiatives.

[] There are policies and procedures in place to address workplace bullying and harassment.

Significant Comments:

```


```

Summary:

[] Fully Complies

[] Partially Complies

[] Falls Below GOER Standard

Overall Significant Comments:

3. Performance Management

Evaluate the effectiveness and fairness of the institution's performance management system.

Criteria:

[] Performance expectations are clearly defined and communicated to staff.

[] Regular performance reviews are conducted.

[] Performance reviews are fair, objective, and based on documented evidence.

[] Staff receive constructive feedback and support for improvement.

[] The performance management system is linked to professional development and career progression.

[] There is a process for addressing performance issues.

Significant Comments:

Summary:

    [] Fully Complies

    [] Partially Complies

    [] Falls Below GOER Standard

Overall Significant Comments:

4. Communication

Assess the effectiveness of communication channels and practices within the institution.

Criteria:

[] Communication channels are clear and accessible to all staff.

[] Information is disseminated in a timely and effective manner.

[] Staff are encouraged to provide feedback and suggestions.

[] There are opportunities for staff to communicate with senior management.

[] Internal communication is transparent and honest.

[] The institution actively promotes open communication.

Significant Comments:

Summary:

    [] Fully Complies

    [] Partially Complies

    [] Falls Below GOER Standard

Overall Significant Comments:

```



```

5. Recognition and Reward

Evaluate the institution's system for recognizing and rewarding staff contributions.

Criteria:

    [] Staff contributions are recognized and appreciated.

    [] There is a clear and transparent reward system.

    [] Rewards are linked to performance and achievement.

    [] Recognition and reward programs are inclusive and equitable.

    [] Staff are consulted on the design and implementation of recognition and reward programs.

    [] Different forms of recognition are offered (e.g. verbal praise, written thank you notes, awards, bonuses)

Significant Comments:

```



```

Summary:

    [] Fully Complies

    [] Partially Complies

    [] Falls Below GOER Standard

Overall Significant Comments:

```
                                                                            
                                                                            
                                                                            
                                                                            
```

6. Support Systems

Assess the support systems available to staff (e.g., mentoring, coaching, employee assistance programs).

Criteria:

    [] Support systems are accessible and effective.

    [] Staff are aware of available support resources.

    [] Mentoring and coaching opportunities are available.

    [] Employee assistance programs are in place to support staff wellbeing.

    [] Support systems are tailored to meet the diverse needs of staff.

    [] The institution monitors the effectiveness of support systems.

Significant Comments:

```
                                                                            
                                                                            
                                                                            
                                                                            
```

Summary:

    [] Fully Complies

    [] Partially Complies

    [] Falls Below GOER Standard

Overall Significant Comments:

Overall Summary

Please provide an overall summary of your findings regarding the institution's adherence to the 'Staff Support' standard. Include key strengths, areas for improvement, and any recommendations.

Overall Assessment:

    [] Fully Complies

    [] Partially Complies

    [] Falls Below GOER Standard

Overall Comments and Recommendations: